Academic Year 2027 - Reiwa 9

After School Childcare Program for Elementary School Children

【Application Period】

- To apply for the program starting in April 2027
  →**Between Monday, November 30 and Friday, December 18 , 2026**

- To apply for the program only during summer break
  →**Between Monday, May 17 and Friday, June 11 , 2027**

1 After School Childcare Program

The purpose of the program is to offer a place for school age children to stay after school hours while their parents work or pursue other activities, ensuring children's healthy growth and development is nurtured through "play" and "daily routine" at the facility.

2 Activities

The program provides an opportunity for children to cultivate independence, socialize, develop personal skills, and creativity under supervision of staff members. They ensure children will be in the environment where they learn those as well as social rules by sharing time and space with others at the facility, and spend after school hours comfortably.

3 Eligibility Criteria

Children are eligible for the childcare if either condition ① or ② is met.

If all guardians or grandparents (under 65) living in the same household** are

① **During school terms**

Not home because of work or other activities **after 14:30** more than 3 days per week or 12 days per month.

② **During school holidays (spring, summer, and winter breaks)**

Not home because of work or other activities for more than 4 hours per day and more than 12 days per month.

※ ** This does not include those who will turn 65 between April 2027 (Reiwa 9) and March 2028 (Reiwa 10).

※ Above working hours does not include overtime work hours.

4 Program Schedule

Period	April 1, 2027 (Reiwa 9) ～ March 31, 2028 (Reiwa 10)
Opening Hours	● School days after school till 6:30 p.m. ● Saturday, Summer/Winter/Spring Break, Compensatory day off, Temporary school closure 8:00 a.m. till 6:30 p.m.
Closure Dates	● Sunday, National holiday, Bon Period (August 14-16)、 Year End and New Year holidays（December 29 - January 3） The childcare facilities are also closed if ● school is closed due to a warning (heavy rain, flood, storm, etc.) or with the warning issued the child care facility decides that the inclement weather poses a threat on children's safety at the facility. ● a cluster outbreak of seasonal flu, etc. occurs in the facility. ● the facility cannot be operated safely due to a failure or breakdown of equipment, etc. or the facility is informed in advance that there are no children using the facility on a particular Saturday, etc.

5 Fee borne by parents or guardians

① Childcare Service Fee

3,000 yen per month　　4,000 yen for August

- Full amount is charged as long as your child remains enrolled. The same applies if your child is absent for a whole month, or if enrolling or ending enrollment in the middle of the month.
- The amount must be paid by the due date.

＜Payment Method＞

The payment can be made using the following methods.

［Automatic Payment］

- As the general rule, the payment (automatic withdrawal) is processed at the end of the month. In December the automatic payment is done on 25th.
  ※ If the payment date falls on a weekend or a public holiday, it is processed on the next business day.
- To set up automatic withdrawal, please apply with an "automatic bank withdrawal request for Iwakuni-city After School Childcare Program" at the bank of your choice.
  ※ The request form is available at the after school childcare facilities. First

graders will receive the form together with the enrollment acceptance letter.

※ The start of automatic payment can be delayed as it takes approximately one month for the city to receive the notice from the bank you applied at.

※ Each child in a family must apply for enrollment in the childcare program even though their sibling(s) is (are) already enrolled in it.

［Pay with a payment slip］

- A payment slip is mailed to your address at the end of the month. Please make a payment by the due date.
- The payment can be made not only in person at a financial institution in Iwakuni or at a convenience store, but also using an app on your smartphone .

※ No physical receipt is available for an app payment.

＜Fee Waiver and Reduction＞

Child who meets the following criteria is eligible for fee waiver or reduction. The form “Application for After School Childcare Fee Waiver or Reduction” must be submitted to the city.

［Fee Waiver］

The third child and the subsequent ones living in a household that receives government social welfare benefit or medical expense aid for single parent family, or that is exempt from residence tax.

Siblings of the above child(ren) are also enrolled in the childcare program

［1,000 yen Reduction］

The second child that his/her sibling is also enrolled in the childcare program

- The eligibility of a household that is exempt from residence tax or one that receives medical expense aid for single parent family is reassessed in June (the former) and in August (the latter).
- Please immediately notify the city if any of the two below occurs.
  - Change to the reason for the exemption request
  - Cancellation of exemption request

② Activity Fee

- Activity fee 1,000 to 1,500 yen, which covers learning materials and refreshments for children, is collected each month.
- The fee collection envelope is directly given from the facility staff. Please return it with the cash to a staff member at the facility. Some facilities accept automatic payment.

6 Application

To apply for the after school childcare program, the application forms and supporting documentations must be submitted to the childcare facility.

① Required Documents for the application

To start the enrollment application, visit the facility of your choice to get the application forms after a staff member explains the childcare program at the facility. The documents required for the application are also available at the city hall, general branch offices, and downloadable from the city's website.

Documents Required for Application	● After School Daycare Program Application Form ● Documentation to prove that your child(ren) cannot be cared for by parents or guardians. (see the list below) ● Confirmation of Accident Insurance Enrollment (Facilities that have an outsourcing agreement with the city do not include this.) ● Fee Waiver or Reduction Request (if necessary)

＜Documentation to prove your child(ren) cannot be cared for by parents or guardians＞

Company Employment	● Certificate of Employment ※ If it shows your work is under a fixed-term contract, your child can be enrolled in the program until the end of the month which the contract expiration date falls in. ※ Please contact the Iwakuni city nursery & kindergarten section If you wish to keep your older child(ren) enrolled in a childcare facility while you take childcare leave for a new baby.
Self-Employee	● Certificate of Self-Employment ● Supporting documents for the self-employment certificate (Tax Return form B, business license, a sole proprietorship registration, etc.) ● Farmers must submit "Declaration of Agricultural Engagement".
Attending school	● Certificate of Enrollment ● Class Schedule
Illness Disability	● Medical Certificate (The certificate must include the period during which your child(ren) cannot be cared for by the person.), or a photocopy of the Physical disability certificate, Intellectual disability certificate, Mental disability certificate
Nursing Caregiving	● Nursing/Caregiving Declaration ● Medical certificate (The certificate must include the period during which your child(ren), or a photocopy of long-term care insurance certificate
Childbirth	● A photocopy of Maternal and Child Handbook (front page and a page that states the estimated due date) ※ Your child(ren) can be enrolled two months before due until 3 months after birth of child. ※ Example: A child can be enrolled between May 1 and October 31 if your baby is due in July.

※ Seeking employment is not considered as a reason for parents or guardians not being able to care for child(ren). The child(ren) are not eligible for the program.

② **Where to submit your application**

The application is accepted at the childcare facility of your choice. If this is your first application, a staff member will have an interview with you upon reception of the documents. .

③ **Application Period** The application is accepted during the periods below.

【To apply for the program starting in April 2027】

- **Between Monday, November 30 and Friday, December 18 , 2026**

【To apply for the program only during summer break】

- **Between Monday, May 17 and Friday, June 11 , 2027**

【Other than above periods】

- Approximately one month to 10 days prior to your preferred start date.

※ Please apply with all the required documents together. Please consult with the facility in advance if you cannot have all the documents ready before the application deadline.

※ If there are more applications than places available, priority will be given to children in the lower grades

※ If there are any changes to your application after it has been submitted, please contact the facility.

※ The applications for either the program starting in April or the one only during summer break are accepted after the above appreciation periods. In this case your child has lower priority in enrollment.

7 Acceptance Notification

① **Notification of Acceptance**

The notification letter for your child's acceptance to the facility will be mailed to your address. The letter will be sent in early March to those applying for the program starting in April, and in early July to applicants for summer break.

- Priority will be given to applicants who have applied by the application due date.
- Telephone inquiry cannot be answered.

② **How application is assessed and acceptance**

The application is assessed based on whether the eligibility criteria are met, and admission depends on how ready the facility is to accept new children. Your child's enrollment is determined with all those considered.

③ **If your child is not admitted to the facility**

If your child is not accepted because there are more applicants than places available, you will be asked in writing whether or not you wish to continue to apply for the program. The city

will keep your application as updating assessment for your child's enrollment. You will be notified when the facility of your choice admits your child by the end of the previous month.

④ **Note**

You will not be able to enroll your child in the program or your child's enrollment will be cancelled if

- you give false or misleading information in the application or in other documents.
- you fall behind in payment of childcare service fee and activity fee.

8 Important Information

① **Pick-up and drop-off children**

- We request that parents/guardians pick up and drop off their children to ensure their safety. If it's difficult for them to do that and children have to go to the daycare and come home alone, submitting the "Notification of My Child Going Home Alone" is required.
  ※ There are some requirements for the notification. Please contact the facility for details.
- If your child gets sick, the daycare will contact the parent/guardian to ask for picking up the child as soon as possible.
- If you are unable to make your scheduled pick-up time or closing time (18:30) due to working overtime, heavy traffic, etc., please contact the facility as soon as possible.
- Please pick up your child promptly after work.

② **Attendance and Absence**

- Please be sure to let your daycare know if your child will be absent. During off hours at the daycare, please leave a message on voice mail.
- If your daycare is unable to confirm your child's attendance or absence, we will call your emergency contact or work place to ensure your child's safety.

③ **Restrictions on Use**

The facility may ask you and your child to leave the facility if getting contagious disease that could infect other children, or if the following behaviors are found.

- Continued of unexcused absences
- Causing injury, physical and emotional distress or property damage to other children, parents/guardians or staff.
- Causing damage to facilities or equipment
- Interfering with activities
- Ignoring contact from the facility
- Frequent pick-ups after closing time (18:30)

④ **Medication**

Submitting medication request form is required when your children need to take prescribed medication so that the daycare staff will be able to help the children take it. Please contact the daycare staff for details.

⑤ **Meals**

Meals are not provided. Please bring your child's own meal on Saturdays and long holidays.

⑥ **Others**

You are not allowed to use the daycare on your days off. Please spend time together with your child.

※ Please note that we may confirm with you based on your certificate of employment depending on the situation.

９ Parent/Guardian Email Registration

After School Daycares use each daycare's contact network system to send email notifications to parents/guardians when there is an emergency such as short notice daycare closing. Please be sure to register your Email.

For registration procedure, please refer to the "Registration Procedure for Contact Network System", which will be enclosed with the Notice of Approval to use the daycare.

Some of the outsourced daycares may use an application to contact you, please register that as well when necessary.

１０ Others

① **In case you withdraw the use of the facility**

Please submit the "Notice of Withdrawal from the facility" to the daycare directly if you no longer use the daycare due to relocation, not meeting the requirements anymore or other reasons.

② **In case your family circumstances change**

Notification is required in the following cases. Please contact the facility.

- Your address or household status changes (e.g., move, marriage, divorce)
- Your working hours or days changes
- You have changes to the requirements or you don't meet the requirements anymore (e.g., resignation, job change, pregnancy or childbirth)
- The reason for child care fee exemption changes or you are not eligible for the exemption anymore

③ **In case you quit your job and look for a new one**

Please submit the "Request for Continued Admission Due to Job Search Activities" to the daycare you use. The period of time you are able to use the daycare during job search activities is as follows.

- If your resignation date is before the 15th of the month → Until the end of the month
  If your resignation date is after the 16th of the month → Until the end of next month

１１ Contact Information

【Iwakuni City】

Nursery/Kindergarten Section, Iwakuni City Hall	Phone: 0827-29-5079
Civic Welfare Section, Yuu General Branch Office	0827-63-1113
Civic Welfare Section, Shuto General Branch Office	0827-84-1112
Kuga Branch Office	0827-82-2511
Civic Welfare Section, Nishiki General Branch Office	0827-72-2112
Civic Welfare Section, Miwa General Branch Office	0827-96-1113
Hongo Branch Office	0827-75-2582

【After School Daycare】 Note: Marked * is outsourced.

Name	Phone	Name	Phone
Iwakuni After School Daycare*	0827-43-2329	Hashirano After School Daycare	0827-46-0633
Marifu After School Daycare*	0827-22-4960	Yusei After School Daycare*	0827-63-6336
Kawashimo After School Daycare*	0827-22-2946	Yuu After School Daycare*	0827-63-1414
Higashi After School Daycare*	0827-22-0507	Shinto After School Daycare	0827-29-5079
Hirata After School Daycare*	0827-31-7377	Kuga After School Daycare*	0827-82-5581
Nada After School Daycare*	0827-31-7219	Hongo After School Daycare	0827-75-2060
Atago After School Daycare*	0827-31-6742	Shuto Chuo After School Daycare*	0827-84-0112
Chuyo After School Daycare*	0827-38-3308	Shuto Yonegawa After School Daycare*	0827-84-5400
Tsuzu After School Daycare*	0827-38-0014	Shuto Shusei After School Daycare*	0827-84-1311
Oze After School Daycare	0827-29-5079	Soh After School Daycare*	0827-85-0444
Fujikawa After School Daycare	0827-41-0779	Shuto Kawakami After School Daycare*	0827-84-0634
Misho After School Daycare	0827-46-0031	Nishiki After School Daycare*	0827-72-3244
Kuina After School Daycare	0827-47-3166	Miwa After School Daycare	0827-96-1618
Kouchi After School Daycare	0827-47-2086	Higashi Daini After School Daycare*	080-4558-2216

※Information as of August 1, 2026 (Reiwa 8).

【Private After School Daycare】

Name	Address	Phone
After School Program Icho no Ie	2-9, 1-Chome, Kawanishi	0827-28-1757
After School Program Kaede	2-13, 1-Chome, Kawanishi	0827-28-1756
Renofa Gakudou Club	1-8, 7-Chome, Marifu-machi	070-5305-5050

※If you would like to use these private daycares above, please contact them directly.

Nursery&Kindergarten Section
Welfare Department (2nd floor)
Iwakuni City
1-14-51 Imazu-machi, Iwakuni City 〒740-8585
Phone: 0827-29-5079